



# Town of Johnstown

## **TOWN COUNCIL REGULAR MEETING**

**450 S. Parish, Johnstown, CO  
Monday, October 19, 2020 at 7:00 PM**

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### **MINUTES**

#### **CALL TO ORDER**

Mayor Lebsack called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

#### **ROLL CALL**

##### **PRESENT**

Mayor Gary Lebsack  
Councilmember Chad Young  
Councilmember Amy Tallent  
Councilmember Damien Berg  
Councilmember Kevin Lemasters  
Councilmember Troy Mellon

##### **ABSENT**

Councilmember Jesse Molinar

Staff Present: Matt LeCerf, Town Manager, Avi Rocklin, Town Attorney. Brian Phillips, Chief of Police, Marco Carani, Public Works Director, Mitzi McCoy, Finance Director, Kim Meyer, Planning Director and Jamie Desroiser, Communication Manager.

#### **AGENDA APPROVAL**

Motion made by Councilmember Berg, Seconded by Councilmember Lemasters to approve the Agenda as submitted. Motion carried with a roll call vote.

#### **CONSENT AGENDA**

Motion made by Councilmember Mellon, Seconded by Councilmember Berg to amend the Consent Agenda to remove Item 4, Resolution 2020-31. Motion carried with a roll call vote.

1. Meeting Minutes - October 5, 2020
2. September 2020 Financials
3. Resolution 2020-30 Resolution Acknowledging Receipt of the Fiscal Year 2021 Preliminary Budget

## **NEW BUSINESS**

6. Public Hearing for Conditional Use Grant – Smith Residence, 301 W. S. 1<sup>st</sup> Street (Case #USR20-0002) -Bonnie Smith, property owner, filed an application for a conditional use grant requesting the property be changed back to a single-family residence in the Central Business District. The structure was historically used as a single-family home, however in 2018 it was changed to a commercial use. Resolution 2020-32 approves the Conditional Use Grant.

Mayor Lebsack opened the public hearing at 7:10 p.m. and having no public comment closed the hearing at 7:14 p.m.

Motion made by Councilmember Mellon, Seconded by Councilmember Berg to approve Resolution 2020-32, Resolution Approving a Conditional Use Grant for Property Located at 301 West South First Street Pursuant to Article VII of Chapter 16 of the Johnstown Municipal Code. Motion carried with a roll vote.

7. Public Works Building Roofing Contract Project – This is a request to award a contract to Front Range Roofing for the repair of the roof at the Public Works Building. The roof suffered severe wind damage to the membrane on the roof in June, 2020. Three sections of the roof need to be repaired. The Town requested quotes from 3 vendors as required and only one responded to the request for a bid. Front Range Roofing provided a bid in the amount of \$124,800. This quote is below the projected estimate provided by the town’s insurance company. The insurance company will be reimbursing the town for the full amount of the bid.

Motion made by Councilmember Lemasters, Seconded by Councilmember Young to approve awarding a contract to Front Range Roofing with a pending and corresponding budget amendment to be provided by Staff prior to the close of fiscal year 2020. Motion carried with a roll call vote.

8. Intergovernmental Agreement Concerning Water Services between the Town of Johnstown and LTWD - This IGA is between the Town of Johnstown and Little Thompson Water District to transfer 5 water services to the Town’s ownership. Colorado Department of Transportation is making improvements to I-25 and Highway 60 along the frontage road, and to control costs related to this project, Little Thompson Water District has requested the Town assume the water service for the 5 properties. As part of this agreement, the Town will receive 3 units of CBT water from Little Thompson Water District.

Motion made by Councilmember Mellon, Seconded by Councilmember Berg to approve the Intergovernmental Agreement concerning water services between the Town of Johnstown and Little Thompson Water District as presented. Motion carried with a roll call vote.

9. Intergovernmental Agreement for COVID-19 Test Funding in Larimer County – This IGA is between the Town of Johnstown and Larimer County to support COVID-19 testing through the end of the year. Larimer County entered into an agreement with Colorado State University to provide testing

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services for County collected samples. Larimer County has made a request to all municipalities in Larimer County to support this initiative by providing a portion of their CARES Act allocation towards the cost. The Town's allocated portion of CARES Act funds is \$79,913 and their proportionate cost for the testing is \$2,574.

Motion made by Councilmember Berg, Seconded by Councilmember Lemasters to approve the Intergovernmental Agreement for COVID-19 test funding between the Town of Johnstown and Larimer County. Motion carried with a roll call vote.

10. Request to Support Local Food Pantries – The Town of Johnstown received funding from the State of Colorado as part of the CARES Act. There are three food pantries in the community that are the primary distributors to Johnstown families. Donating funds to these pantries would be an eligible expense under the CARES Act and it would provide significant benefits to families in need.

Motion made by Councilmember Young, Seconded by Councilmember Berg to approve financial support to the local food pantries in the community with an allocation of \$5,000 for each pantry, totaling \$15,000. Motion carried with a roll call vote.

**ADJOURN** The meeting adjourned at 7:57 p.m.

Mayor

Town Clerk